Onboarding Checklists

## IT Setup

- [ ] Laptop & accessories received

- [ ] Slack, Zoom, Notion access granted

- [ ] Password manager installed

- [ ] Email configured

## HR Setup

- [ ] Signed NDA & offer letter

- [ ] Benefits enrollment complete

- [ ] Direct deposit confirmed

## First Week

- [ ] Attend welcome Zoom

- [ ] Join Slack channels (#general, #team, #wins)

- [ ] Meet with buddy

- [ ] Deliver first task